

WHOLE-SELF DISCOVERY & DEVELOPMENT INSTITUTE, Inc. INTERNATIONAL



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Whole-Self Code of Ethics©2002

By Jon RG & Troya GN Turner

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For the purpose of this document, a Whole-Self Participant (“WSP”) is considered to be anyone, as well as a client, who is exposed to the intellectual properties of the Whole-Self Processes®, the Whole-Self® Discovery & Development Institute Inc. International (“W-SDDI”) and/or who attends or assists at or in any meeting, facilitation, seminar, individual session, or other event as a Consultant or Representative of a Whole-Self Discovery & Development Institute International (W-SDDI).

Any person in training with or certified by W-SDDI and its certified trainers is considered to be in good standing with W-SDDI and agrees to abide by this Whole-Self Code of Ethics and Policies and Procedures of W-SDDI. This *Whole-Self Code of Ethics* is specifically incorporated by reference to the Whole-Self Participant.

1. **PROFESSIONAL CONDUCT** - Whole-Self© Participants are dedicated to professional competence, personal integrity, and respectful conduct at all times.
 - 1.1. The professional confidences shared between WSPs and their clients or class attendees will be held in privacy, except:
 - 1.1.1. as mandated by law;
 - 1.1.2. to prevent a clear or immediate danger to a person or persons;
 - 1.1.3. where a waiver has been documented prior to such disclosure. In cases where more than one person is present, all persons who are legally competent must agree to such waivers & the information can be disclosed only according to the terms of the waiver.
 - 1.2. WSPs may use client information in their writing, teaching, or public presentations when permission has been granted or when appropriate action protects the identity of the client(s).
 - 1.3. The W-SDDI will strive to support WSPs under all circumstances. However, as circumstances may proceed which impair or threaten the professional reputation of the W-SDDI, WSPs are subject to dismissal from the W-SDDI or other appropriate action in cases of:
 - 1.3.1. conviction of a felony or misdemeanor which negatively reflects upon their professional competence; revocation of license due professional impairment or mental illness;
 - 1.3.2. failure to cooperate with the organization;
 - 1.3.3. open competition or opposition to the organization, or;
 - 1.3.4. impairments of alcohol or drug abuse.
 - 1.4. WSPs must be dedicated to maintain high standards of scholarship and to present accurate information under all conditions.
 - 1.5. WSPs should seek to remain current with new developments in this and related fields and to apply this knowledge in teaching others.
 - 1.6. WSPs will prevent any possibility of engaging in sexual, racial, or any other types of harassment of clients, trainees, employees, colleagues, companies, organizations, or governments.
 - 1.7. WSPs will avoid in every instance providing diagnoses, treatment, or advise on problems outside the recognized boundaries of their competence.
 - 1.8. In all public and private conversations, WSPs present themselves from a truthful, helpful, educational, and professional perspective, aware that their department has a powerful effect upon the lives of others.
2. **RESPONSIBILITY TO CLIENTS** - W-SDDI and its members are dedicated to the education, maturation, and support of individuals, families, groups, and complete organizational systems. As such, all members of the W-SDDI are dedicated to improving the welfare of those who seek their assistance. Furthermore, WSPs make every reasonable effort to insure their professional conduct at all times, do all they can to guarantee individual rights, and act to uphold the integrity of the Whole-Self Programs and the W-SDDI.
 - 2.1. WSPs offer and provide their professional service to all sexes, races, religions, group associations, and national origins.
 - 2.2. WSPs remain cognizant of their potential influence on clients and never exploit their trust. It is unacceptable to abuse their position through creating or encouraging dual relationships. Dual relationships include but are not limited to business and intimate personal and sexual relationships or advisorships. Premature dual relationships are highly prone to impair professional judgment or increase the potential for exploitation. Propriety requires that WSPs will avoid entering any dual relationship until a period of six to twelve months has passed after training or facilitation. (Recognizing the creative nature of WSPs, individual cases can be individually reviewed by the W-SDDI.)
 - 2.3. WSPs' professional relationships with clients are placed above furthering their own interests at their client's expense.
 - 2.4. WSPs respect the right of clients to make their own decisions. WSPs use educational processes to inspire and assist clients to understand the consequences of the client's decisions. All

decisions, such as writing contracts, balancing words, and client tapes are the **responsibility of the client**.

- 2.5. WSPs are responsible for maintaining relationships with their clients for the period it remains beneficial to the client. When deemed necessary to the welfare or benefit of the client, and approved by their Regional Co-Director, WSPs will refer clients to a WSP who may be better equipped to address any specific issues of that client or to an appropriate source of Continuing Education or Healthcare.
 - 2.6. Abandonment of clients is absolutely unacceptable. It is the WSP's responsibility to make suitable and reasonable arrangements for their clients continued education.
 - 2.7. Before taping, recording, or permitting third party observation of their clients, WSPs must obtain permission from the observed client(s).
- 3. RESPONSIBILITY TO THE W-SFA - Whole-Self®** Participants respect the rights and responsibilities of other organizations and professional colleagues, carry out research and participate in activities in an ethical manner, and help advance the goals of the W-SDDI in every reasonable way.
- 3.1. WSPs remain accountable to the standards and ethics of the W-SDDI when acting as members, employees, or representatives of the W-SDDI.
 - 3.2. WSPs assign publication credit to those who have contributed to a publication in proportion to their contribution and cite appropriately those persons to whom credit for original ideas is due.
 - 3.3. All individual cases, special programs, research projects, and on-going classes should be coordinated with the W-SDDI as an educational resource for the benefit of the W-SDDI, and its members. To assure client privacy, all personal identification should not be communicated when forwarding information to the W-SDDI.
 - 3.4. As a key element of the continued endorsement of their facilitator certification and responsibility for their continuing education in the evolution and progress of the Whole-Self Processes, it is anticipated that Certified Facilitators will regularly attend workshops and seminars of the W-SDDI.
 - 3.5. WSPs are personally responsible for keeping records of the courses attended, hours completed with others, networking and facilitating, and all other records. When the certification process is complete, WSPs should have a portfolio that amply demonstrates the quality of their training and the extent of their experience.
 - 3.6. WSPs recognize their responsibility to participate in activities that contribute to the betterment of individuals, families, communities, and society, including donations of their professional services for which there is little or no financial return. Organized outreach programs must be coordinated through the W-SDDI. W-SDDI offers distinct advantages for delivering social assistance programs to community groups and organizations. It is also necessary to transact these discounted services in a manner that avoids unfair advantage over the conventional career-oriented practice of the Whole-Self Processes.
 - 3.7. WSPs are concerned with cultivating and altering laws and regulations supportive to personal and planetary consciousness and developments that serve the public interest from the Whole-Self evolutionary perspective.
 - 3.8. WSPs encourage public and private participation through designing and delivering services which further human consciousness and personal empowerment.
- 4. FINANCIAL ARRANGEMENTS - Whole-Self©** Participants make financial arrangements with clients and third party payers that conform with accepted professional practices and are reasonable, understandable, and fair.
- 4.1. WSPs neither accept nor offer payment for referrals, nor establish any type of kickback or pyramid payment schedules. Exceptions to these include special promotional schedules or enrollment agreements as may be suggested by the W-SDDI.
 - 4.2. WSPs disclose their fee structure before rendering services.
 - 4.3. WSPs maintain a fee schedule in alignment with the rates established by the W-SDDI. When using patented processes, classroom procedures, or techniques, WSPs pay royalties as currently designated by and work in full cooperation with the W-SDDI.

- 4.4. Regarding fees and services rendered, WSPs are careful to represent facts truthfully to clients and other organizations and do not further individual profit or advantage at the expense of others or the W-SDDI.
- 5. ADVERTISING AND MARKETING - Whole-Self©** Participants disseminate appropriate and truthful information on an individual and public basis.
- 5.1. WSPs accurately represent their competence, education, training, and experience as related to their teaching, the Whole-Self Processes, and other processes WSPs may integrate with the Whole-Self Processes.
- 5.2. WSPs insure that any advertisement, publication, phone listing, announcement card, or newspaper, radio, or television article, internet presentation is formulated to convey accurate information and does not make unsubstantiated claims.
- 5.3. All professional identification used, the processes and course content presented, private or public presentations, business cards, office letterhead, brochures, advertisements, or marketing materials, must be accurate and represent the Whole-Self Processes & the W-SDDI, in a responsible and accurate manner. The W-SDDI must approve in writing all non-template materials bearing the Whole-Self© name.
- 5.4. WSPs may use the logo, letterhead, and any advertising or teaching materials of the W-SDDI in any way that is approved within the policies of the W-S-DDI or with prior written approval of the W-SDDI.
- 5.5. The use of logos, trademarks, brochures, or any patented or copyrighted information or processes in a manner which could mislead the public to believe the WSP is operating a corporate home or branch office of Whole-Self or the W-SDDI is strictly forbidden. These matters concern the identity, responsibility, source, and status of those practicing under names other than Whole-Self©.
- 5.6. For legal purposes, certified practitioners must file their business license under their personal name or DBA according to the national, regional, provincial, state, county, city, or local regulations in which their operation is domiciled. e.g.: Whole-Self Discovery Seminars.

As we continue on this journey together, we will certainly grow together, support one another, and build a team. Let us learn from each other, practice together, keeping Whole-Self Prebirth Psychology programs and each other healthy through our Whole-Selves.

Signature of acceptance:
(Signature optional)

Whole-Self© Participant