



ETHICAL GUIDELINES



**PRENATAL
SCIENCES
RESEARCH
INSTITUTE
SOPHIA**

PRENATAL & LIFE SCIENCES

WELCOME

DEAR STUDENT,
WELCOME TO OUR COMMUNITY!

All of us, educators, mentors, supervisors, administration, and colleagues extend you a warm welcome and our deep heartfelt wishes for your time here with us to be a time of growth, conscious exploration of the depths of life that are expressed around you and in you and a time of miraculous evolution for you and your living environment.

This document has been written to offer you the ethical guidelines as you study with us, do your personal work, your practicum under supervision, or the community work, do your research, and later on, start and run your psychotherapy practice. It provides short guidelines in the above mentioned fields and it works in alignment with the

Student Catalogue

Mentor Qualities

Terms and conditions

Student Code of Honor

[Ethical Principles of Psychologists and Code of Conduct \(APA\)](#) which PSRI adopts

We are grateful for being able to accompany you in this noblest of all studies, that is the study of what a human is and of what Life she/he should live. An Educational Institution is the place where all involved, Learners and Teachers, are inspired by the value of casting light to the hidden dynamics of life so that all can participate in the mystery of the living experience.

Have a great journey!

The Educational Board

The Scientific Board

Terms & Conditions

The student or online user (entry point <https://www.prenatalsciences.org>) needs to comply with the terms and conditions described. When he proceeds with the enrolment and use of the education offered, this by itself is a declaration of his agreement to study and work as it is described in this document and other links given in the preamble.

Age Restrictions

Access to the services of this educational space is open to those who are over 18 years of age or are emancipated minors or have legal parental or guardian consent or an in loco parent, and are fully able and competent to enter into the terms, conditions, obligations, affirmations, representations and warranties herein.

Right of Modification

We reserve the right to change or modify the Terms of Use at our sole discretion at any time. Any change or modification to the Terms of Use will be effective immediately upon posting by us. In all cases, your continued use of this educational space after publication of such modifications, with or without notification, constitutes binding acceptance of these modified Terms and Conditions.

Disclaimer

There are several opportunities in this educational space where students and community users can participate and exchange their views and opinions, their visions and project ideas. We encourage free expression of creativity that adds value to the life of people and the community. However, the user hereby agrees that the content of the posts found in this educational space express the ideas and views of the persons that post them. These people are fully responsible for the content of their posts and the Prenatal Sciences Research Institute SOPHIA is not held responsible for the academic/ scientific value of them. PSRI is responsible only for posts and programs that have been screened by them, are approved and offered as part of their educational material in its educational programs. And although PSRI makes it a priority to choose high quality partners for the community

MOOC space, the modules offered represent the scientific views of the ones who teach them. PSRI reserves the right but NOT the obligation to remove any abusive content posted in forums or chats or community spaces in its discretion.

Links to Other Sites

The educational space of PSRI may include hyperlinks to sites maintained or controlled by others. PSRI *does not bear any responsibility for broken links, error pages, harmful components, and viruses etc that belong to the other sites*. However, we check for link consistency as often as we can.

Copyright Policy

The Copyright Act under the Greek Legislation provides recourse for copyright owners who believe that material appearing here infringes their rights. If you believe in good faith that materials on the PSRI educational space infringe your copyright, you (or your agent) may send us a notice requesting that the material be removed, or access to it blocked.

The notice must include the following information: (a) a physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed; (b) identification of the copyrighted work claimed to have been infringed (or if multiple copyrighted works located on the Site are covered by a single notification, a representative list of such works); (c) identification of the material that is claimed to be infringing or the subject of infringing activity, and information reasonably sufficient to allow PSRI to locate the material on the Site; (d) the name, address, telephone number, and email address (if available) of the complaining party; (e) a statement that the complaining party has a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law; and (f) a statement that the information in the notification is accurate and, under penalty of perjury,

that the complaining party is authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

Indemnification

The user agrees to indemnify, defend and hold harmless PSRI and their respective subsidiaries and affiliates, and each of their respective officers, directors, agents, employees, and assignees, including the instructors, educators, mentors, supervisors, partners etc from any and all claims, liabilities, expenses and damages, including reasonable attorneys' fees and costs, made by any third party relating to or arising out of (a) his use or attempted use of the Site or Online Course in violation of the Terms of Use; (b) his violation of any law or rights of any third party, or (c) information that he posts or otherwise makes available on the Site or through the Online Course, including without limitation any claim of infringement or misappropriation of intellectual property or other proprietary rights.

In case of interest conflict, the Greek Courts are eligible to look at the case and resolve.

THE PRINCIPLES OF THE CURRICULUM

There are five broad Principles at the centre of the curriculum which are also supported in all aspects of work, education, personal work, supervision, practicum under supervision, community work, research, personal psychotherapy practice code of ethics:

EMPOWERMENT:

Learning the theories and therapeutic methods of PPP and obtaining self-experiential knowledge about early child and family development will empower Professionals to increase their specialized skills to facilitate the Healthy function of families and society.

INTEGRATIVE, MULTIDIMENSIONAL PERCEPTION:

The curriculum/ work encourages reflection on research results from multiple scientific areas in order to enable a multidimensional understanding of Prenatal Life.

FAMILY-RELATION & CORRELATION:

An understanding of family structures, parental being and the relationship between mother, father, environment and unborn child is an integral part of the curriculum.

HISTORICAL, ETHNOLOGICAL & CULTURAL PERSPECTIVES:

Developmental processes need to be considered from different perspectives. Localities, traditions and historical experiences affect developmental practices. The student/ professional should take into account this historical, ethnological and cultural perspective.

SELF-REFLECTION:

Self-experience, self-awareness, relational experience, relational awareness and reflection on practical experiences are essential skills within the psycho-social working fields.

PSRI considers these aspects as very important throughout our life.

ALIGNMENT OF THE EDUCATIONAL PROGRAM WITH THE 4 CAPABILITIES LEADERSHIP FRAMEWORK

All Educational Programs of Prenatal & Life Sciences meet the key leadership concepts as presented in The Four Capabilities Leadership Framework, developed at the Sloan School of Management at MIT (Massachusetts Institute of Technology/USA).

We have adopted the four assumptions presented in the model:

1. Leadership is distributed
2. Leadership continues to develop throughout a person's career
3. Leadership changes over time
4. Each person invents his/her own framework for how he/she will lead

The central skills in this framework are:

SENSEMAKING: In our Program, we aim to help our Students make sense of the Context of Life Dynamics and Early Beginnings Experiences and how they influence who we become; why the history of our world presents the challenges and the opportunities it does; how all this wisdom gained can support human evolution; the emergence of civilization; creative, peaceful collaboration of nations.

RELATING: Our Students are empowered to develop trusted relationships with other human beings; develop a deep sense-making trust in Life processes; see challenges as opportunities for growth; seek the hidden or not yet obvious benefit that exists. Our Students are encouraged to rewire their understanding of self and others so that they can create better relations with self, others, the world and Life experience itself.

We also encourage our Students to improve their communication Skills: Listening, Observing; Sensing; Meeting each other in a Space of Respect; are and collective/personal responsibility. We support our Students to strive for The Optimum and Excellence so that they can be Leaders in Their Field; Advocate for the Truth, the Beautiful and the Good for All.

VISIONING: We share our vision with our Students and we strongly empower them to see their vision and express it, believe in it and share it with others inspiring them to find their own vision and convey it to the world.

What we seek to inspire in our students is what we ask our alumni and PPP professionals to do in their practice as part of their ethical code of conduct.

(e-)Student Code of Honor

All our procedures concerning recruitment, selection and admission are clear, immediate, direct and open to the applicant, as well as fair, unprejudiced, simple and accurate. This Principle applies to all our applicants including young people who would be under 18 on the date of admission to the Educational organization PSRI and adults that come from populations with specific needs. It also applies to all people all over the world who attend our Educational Programs online or off campus.

The (e)student who attends any of the online programs of PSRI, commits himself to studying diligently and honoring the regulations made by the educational institution. Thus, he undertakes the responsibility and

1. use only one account.
2. is at least 15 years of age in order to participate in one of the life-long learning programs of the institution or
3. at least 18 years of age in order to participate in the undergraduate or postgraduate programs.
4. provides the answers to the homework, quizzes and exams on his own, without copying the work of others to present it as his own.
5. When the assignment asks for a collaboration, he honors the collaboration and support it in any possible way so that the group work is delivered on time and is of the optimum possible standard.
6. When community work is part of the successful completion of the program, he does it properly honoring the values and standards of the educational institution. In no case does he fake the documentation of his involvement.
7. When personal work is a necessary, he diligently does it, knowing that when his heart is cleansed, his professional services will be much better.
8. He will not use the material of any course (free or on fees) for any reason or purpose other than his personal learning needs.
9. He agrees that he will never share access or access information to his User Account with any third party for any reason. He also agrees that he will create, use, and access only one User Account, and that he will not access the Site using multiple User Accounts.
10. He agrees that when setting up his User Account, he may be asked to enter additional information, including but not limited to his name, profession and address. Additional information may be required to confirm and verify his identity. He agrees that all information provided by him is accurate, current and complete and he agrees that he will maintain and update his information to keep it accurate, current and complete. He agrees that if any information

provided by him is untrue, inaccurate, not current or incomplete, the educational institution PSRI reserves the right to terminate his use of the Site and the educational platform.

11. He agrees that he will not share the content of any course he attends with anybody else as this will be an infringement of the educational institution's royalties protected by national and international laws. All content or other materials available on the site and the educational platform, including but not limited to code, pictures, text, layouts, arrangements, displays, diagrams, audio and video files, HTML files and other content he acknowledges that are the property of PSRI and are protected by copyright, patent and/or other proprietary intellectual property rights under the Greek Laws as well as foreign laws.
12. He is also well aware and agrees that PSRI grants him a personal, non-exclusive, non-transferable license to access and use the site and the educational platform for his personal non commercial needs. He agrees that he can download the learning material for personal, non-commercial use. He agrees that he will not copy, reproduce, retransmit, distribute, publish, commercially exploit or otherwise transfer any of the material. He also agrees that he will not modify or create derivatives works of the material. The burden of determining that he uses any information, software or any other content on the Site or the educational platform rests with him.
13. He agrees that the downloadable material may not be free of viruses, worms, back doors, Trojan horses or other contaminants which may harm my computer, tablet, hand-held device or any programs or files therein. The educational institution PSRI does all possible work to protect the safety of the files from such contaminants. However, the educational institution disclaims any responsibility or liability relating to my access or download of such content and he agrees to this.
14. He agrees that all posts of his in chat rooms, communities and forums will comply with the ethical laws and the international laws that protect content and he agrees that he will post or submit content or opinions that empower learning in the field. He agrees that he will make proper use of the site and the educational platform and that he will never post any material that is malignant or prohibited by laws or ethics. He also agrees that he will not use his access to the site and the educational platform to advertise any product, service or work of himself or other party. He agrees that this conduct from his part is illegal and the educational institution holds all rights to remove it and/or sue him.
15. He agrees that the educational institution can make changes and modifications to the site, educational platform and material etc at their own discretion without notifying him of these changes. All these changes and modifications will be effective as soon as they are posted.

16. The site is managed by PSRI, Greece. Thus, the only courts that have jurisdiction on any dispute between the company and the learner are the Greek courts in Greece.
17. If he decides to cancel his participation in one of the learning programs, he agrees that he will be given a complete refund only when he sends his official announcement of his decision within two weeks before the date of the registration period closes for the course. After that, he agrees that if he is unable to attend or complete the course, for a serious reason, he will have to officially send a letter of information explaining the reasons that do not make it possible for him to honor his registration and when accepted he agrees that he will be given a course coupon which he can use within one year from the date of issue.

He can use this course coupon for the same or another course of his choice within the one year time. He agrees that if he has attended part of the course - even though he has not done any exams or presented any study work, the course coupon that he will be offered will be reduced to the fees covering the length of time that remains. However, he agrees that if he has violated any or all academic policies, regulations or rules stated by the educational institution, he will not be offered/given any course coupon.
18. He knows that all fees are quoted in Euros. He is responsible for paying all fees including VAT taxes (usually 24% on the fees) by depositing the fees to the company's bank account, or using the company's pay pal account. An invoice will be sent to him by email within one month from the date of the receipt of the money. He agrees to be update and notify of any fee policy change announced by the educational institution on the site.
19. He agrees that the educational institution bears no responsibility for links that are mentioned or given inside the learning modules. If a link does not work or is broken or removed, he agrees that the educational institution bears no responsibility.
20. He agrees that if he submits any material to the site as part of his learning process, the educational institution has the right to use it worldwide, perpetually, royalty-free and non-exclusively that is, the educational institution has the right to use, distribute, sublicense, reproduce, modify, adapt, publicly perform and publicly display it. In such a case, he agrees that whatever he submits is his intellectual property and has all proprietary rights.

ACADEMIC MISCONDUCT

In this age of easy mass communication, Plagiarism is becoming an increasing problem. We like to inspire all our Students to act ethically in an Academic Community and then in their Professional Community and Society. It is among the duties of Students, to be alert respecting the intellectual work made by other Researchers/ Scientists/ Academics in the Community and avoid plagiarism, cheating, collusion, impersonation, falsification/fabrication, duplication, ghosting and disruption.

PLAGIARISM is when a person presents someone else's ideas/ writings as their own. The other person may be an Academic or Professional or Student who has published or not yet published the work.

The following acts are plagiarism: when someone

- submits an assignment /activity/project etc that someone else did & presents it as their own.
- Downloads information or data in other forms/formats (eg images/ diagrams etc) from the Internet and does not mention the source
- Quotes or paraphrases material from a source but does not acknowledge the source • Copies from other people/Students/team members
- A contributor of a little or next to nothing to a group assignment and wants to have a share in the mark.

CHEATING in an activity/exam when a person copies from notes, bibliography or other readings or copies from material submitted by other persons. This is extremely critical when there is online teaching as Students, need to cultivate high ethical profiles.

COLLUSION is when Students work together with others as a team to create and submit a similar or close assignment/ project etc without authority from their Educators.

IMPERSONATION is when a person takes another person's identity with the intention of gaining unfair advantage.

FALSIFICATION/FABRICATION is when a person change data or references or invents them to serve another person's purpose.

DUPLICATION OR SELF-PLAGIARISM is when a person prepares Academic work correctly and then hands in part or all of it twice to get marks or other benefits without mentioning it.

GHOSTING is when someone else has written an assignment or done a project for another person with or without exchange of any kind & that person presents this work as their own.

DISRUPTION is when a person interferes or prevents an assessment from being conducted in a good way.

Our students, researchers and then alumni and professionals agree to abstain from such acts.

Our Educators and Mentors are very willing to support a Student to improve Academic knowledge and skills and competencies and in no case poor Academic practice does not constitute Academic misconduct. Prenatal and Life Sciences' Professionals serve a very delicate role in families, Health environments, Society and Civilization and their integrity is very important.

IN CASE OF ACADEMIC MISCONDUCT,

the Educational institution offers the following possible solutions:

- Offers the Student the opportunity to resolve the issue via correspondence if both sides are in agreement about the facts.
- Invites the Student, to a meeting (using technology or in vivo) explain the charge and discuss possible ways forward.
- Gives the Student, a warning (written or verbal) that this constitutes a case of misconduct to be taken to the Academic Misconduct Panel.
- Takes the matter to the Academic Misconduct Panel.
- Withholds the Certification or Degree Award until the issue is resolved. All cases of Academic Misconduct are recorded and reported to the Educational Board on an annual basis to ensure optimum outcomes.

Prenatal Psychology Professionals' Code of Ethics

1. PROFESSIONAL CONDUCT – Prenatal Psychology Professionals (PPP) are dedicated to professional competence, personal integrity, and respectful conduct at all times. They comply to the [Ethical Principles of Psychologists and Code of Conduct \(APA\)](#) which PSRI adopts

- 1.1. The professional confidences shared between PPPs and their clients or class attendees will be held in privacy, except:
 - 1.1.1. as mandated by law;
 - 1.1.2. to prevent a clear or immediate danger to a person or persons;
 - 1.1.3. where a waiver has been documented prior to such disclosure. In cases where more than one person is present, all persons who are legally competent must agree to such waivers & the information can be disclosed only according to the terms of the waiver.
- 1.2. PPPs may use client information in their writing, teaching, or public presentations when permission has been granted or when appropriate action protects the identity of the client(s).
- 1.3. PSRI will strive to support PPPs under all circumstances. However, as circumstances may proceed which impair or threaten the professional reputation of PSRI, PPPs are subject to dismissal or other appropriate action in cases of:
 - 1.3.1. conviction of a felony or misdemeanor which negatively reflects upon their professional competence; revocation of license due professional impairment or mental illness;
 - 1.3.2. failure to cooperate with the organization;
 - 1.3.3. open competition or opposition to the organization, or;
 - 1.3.4. impairments of alcohol or drug abuse.
- 1.4. PPPs must be dedicated to maintain high standards of scholarship and to present accurate information under all conditions.
- 1.5. PPPs should seek to remain current with new developments in this and related fields and to apply this knowledge in teaching others.
- 1.6. PPPs will prevent any possibility of engaging in sexual, racial, or any other types of harassment of clients, trainees, employees, colleagues, companies, organizations, or governments.
- 1.7. PPPs will avoid in every instance providing diagnoses, treatment, or advise on problems outside the recognized boundaries of their competence.
- 1.8. In all public and private conversations, PPPs present themselves from a truthful, helpful, educational, and professional perspective, aware that their department has a powerful effect upon the lives of others.

2. RESPONSIBILITY TO CLIENTS - PSRI and its members are dedicated to the education, maturation, and support of individuals, families, groups, and complete organizational systems. As such, all members of PSRI are dedicated to improving the welfare of those who seek their assistance. Furthermore, PPPs make every reasonable effort to insure their professional conduct at all times, do all they can to guarantee individual rights, and act to uphold the integrity of the educational Programs and the institution.

- 2.1. PPPs offer and provide their professional service to all sexes, races, religions, group associations, and national origins.
- 2.2. PPPs remain cognizant of their potential influence on clients and never exploit their trust. It is unacceptable to abuse their position to obtain personal benefits.
- 2.3. PPPs' professional relationships with clients are placed above furthering their own interests at their client's expense.
- 2.4. PPPs respect the right of clients to make their own decisions. PPPs use educational processes to inspire and assist clients to understand the consequences of the client's decisions. All decisions are the **responsibility of the client.**
- 2.5. PPPs are responsible for maintaining relationships with their clients for the period it remains beneficial to the client. When deemed necessary to the welfare or benefit of the client, PPPs will refer clients to a PPP who may be better equipped to address any specific issues of that client or to an appropriate source of Continuing Education or Healthcare.
- 2.6. Abandonment of clients is absolutely unacceptable. It is the PPP's responsibility to make suitable and reasonable arrangements for their clients continued development.
- 2.7. Before taping, recording, or permitting third party observation of their clients, PPPs must obtain permission from the observed client(s).

3. RESPONSIBILITY TO PSRI. PPPs respect the rights and responsibilities of other organizations and professional colleagues, carry out research and participate in activities in an ethical manner, and help advance the goals of PSRI in every reasonable way.

- 3.1. PPPs remain accountable to the standards and ethics of PSRI when acting as members, employees, or representatives of PSRI.
- 3.2. PPPs assign publication credit to those who have contributed to a publication in proportion to their contribution and cite appropriately those persons to whom credit for original ideas is due.
- 3.3. All individual cases, special programs, research projects, and on-going classes should be coordinated with PSRI as an educational resource for the benefit of PSRI, and its members. To assure client privacy, all personal identification should not be communicated when forwarding information to PSRI.

- 3.4. As a key element of the continued endorsement of their certification and responsibility for their continuing education in the evolution and progress of Prenatal Psychology Processes, it is anticipated that Certified PPPs will regularly attend workshops and seminars of PSRI or other similar institutions.
 - 3.5. PPPs are also personally responsible for keeping records of the courses attended, hours completed with others, practicum under supervision hours, community work records as well as personal development processes, networking and facilitating, and all other records. When the certification process is complete, PPPs should have a portfolio that amply demonstrates the quality of their training and the extent of their experience.
 - 3.6. PPPs recognize their responsibility to participate in activities that contribute to the betterment of individuals, families, communities, and society, including donations of their professional services for which there is little or no financial return. Organized outreach programs must be coordinated through PSRI. PSRI offers distinct advantages for delivering social assistance programs to community groups and organizations. It is also necessary to transact these discounted services in a manner that avoids unfair advantage over the conventional career-oriented practice of the Prenatal Psychology Processes.
 - 3.7. PPPs are concerned with cultivating and altering laws and regulations supportive to personal and planetary consciousness and developments that serve the public interest from the evolutionary perspective.
 - 3.8. PPPs encourage public and private participation through designing and delivering services which further human consciousness and personal empowerment.
- 4. FINANCIAL ARRANGEMENTS** - PPPs make financial arrangements with clients and third-party payers that conform with accepted professional practices and are reasonable, understandable, and fair.
- 4.1. PPPs neither accept nor offer payment for referrals, nor establish any type of kickback or pyramid payment schedules. Exceptions to these include special promotional schedules or enrollment agreements as may be suggested by PSRI.
 - 4.2. PPPs disclose their fee structure before rendering services.
 - 4.3. PPPs maintain a fee schedule in alignment with the rates established by PSRI. When using patented processes, classroom procedures, or techniques, PPPs pay royalties as currently designated by and work in full cooperation with PSRI.
 - 4.4. Regarding fees and services rendered, PPPs are careful to represent facts truthfully to clients and other organizations and do not further individual profit or advantage at the expense of others or PSRI.

- 5. ADVERTISING AND MARKETING** - PPPs disseminate appropriate and truthful information on an individual and public basis.
- 5.1. PPPs accurately represent their competence, education, training, and experience as related to their teaching, Prenatal Psychology Processes, and other processes PPPs may integrate.
 - 5.2. PPPs insure that any advertisement, publication, phone listing, announcement card, or newspaper, radio, or television article, internet presentation, media posts etc is formulated to convey accurate information and does not make unsubstantiated claims.
 - 5.3. All professional identification used, the processes and course content presented, private or public presentations, business cards, office letterhead, brochures, advertisements, or marketing materials, must be accurate and represent the Prenatal Psychology services appropriately.
 - 5.4. The use of logos, trademarks, brochures, or any patented or copyrighted information or processes in a manner which could mislead the public to believe the PPP is operating a corporate home or branch office of PSRI is strictly forbidden.
 - 5.5. For legal purposes, certified practitioners must file their business license under their personal name according to the national, regional, provincial, state, county, city, or local regulations in which their operation is domiciled.
 - 5.6. As we continue on this journey together, we will certainly grow together, support one another, and build a team. Let us learn from each other, practice together, keeping Prenatal Psychology programs and each other healthy through our Whole-Selves.

Date

Signature of acceptance: